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LARRY DAML, District SAL Cmder

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STEVE SULLIVAN, ALR Director

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Department of Minnesota

TENTH DISTRICT

AMERICAN LEGION AUXILIARY NEWSLETTER



Hello Auxiliary Sisters!

I am so excited to start on this journey with all of you for the 2016-2017 year. Please let me know if you would like me to attend any of your events or Auxiliary meetings. I will attend all that I can because I'd love to meet you and get to know our Units this year.

My theme this year is "Howling for Veterans Causes" and my symbol is the wolf. The project I have chosen is Operation Comfort Warriors (OCW), an American Legion program which is dedicated to meeting the needs of wounded, injured or ill military personnel by providing them with comfort items not usually supplied by the government. My goal is to raise \$15,000 for this program and any excess funds will be divided up equally between 10th District Commander Bonnie's project of Helping Paws and 10th District S.A.L. Commander Larry's project at Veterans Lake.

10th District Honorary Junior President Megan Bruzek and I also have a joint project of supplying money, gift cards, and baby items to the Womens Health Center at the VA in Minneapolis. They provide "Military Mommy" bags to the women Veterans. We would appreciate your donations and they can be brought to any of the District functions, rallies, conferences, etc.

The first invitation I received as president-elect was to the Member Appreciation Luncheon at Tri-City on June 4th. It was a lovely event and they have SO many members being honored with certificates and pins for continuous membership starting at 20 years and in 5 year increments. The entertainment by the Roe Family Singers was quite a treat. Thank you to Jo Huhne, Kathy Kittelson, and all the Unit 513 Auxiliary Sisters for the wonderful event!

My first official duty came in the way of installing Joyce Semmel for another year as Unit President at Coon Rapids Unit 334. It was wonderful socializing and having dinner with the Unit members prior to the ceremony. I want to thank Unit Secretary Jean Forbord for inviting me and NEC Marland Ronning for guiding me through my responsibility.

My parade experience began in Champlin for their Father Hennepin Days on June 10th. 10th District Commander Bonnie Hanson and I shared a convertible and had a great time throwing out candy and waving to the kids. After the parade we enjoyed a meal at Willy McCoy's and attended the installation of their incoming officers for the 2016-2017 year. Thanks Daryl Harmon for my initiation into the "parade world."

On Saturday July 16th, I was able to ride the trike (or hybrid with the training wheels) in my first parade with the American Legion Riders at the Spirit of the Lakes

Festival in Mound. My clutch hand got a little stiff from having to go so slow but all-in-all, it was a fun time! Thank you Kevin Wells for the invite!

July 4th. . . what can I say? The largest parade in the State of Minnesota and I was able to participate! Wow! Do the people of Delano and surrounding communities turn out for this parade. I had a great time and the luncheon afterwards was yummy! Sam Wickert and Brandi Christensen, thank you so much for the invitation to join you!

10th District Commander Bonnie and I again were able to share a convertible in the Hopkins Raspberry Parade. The brunch before the parade sure kept us nourished while we were able to greet so many folks from Hopkins along the route. President Loretta Smith and Commander Terry Lehman, thank you for being such gracious hosts!

My highest privilege and honor so far this year was chauffeuring the Department Commander Denise Milton on the Northern Legacy Run. I think she could possibly give me a ride next year????

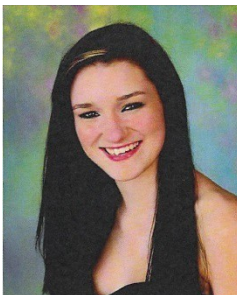
By the time you read this article, National Convention will be over and I will have updates for you next month.

God's peace,

Linda Deschene

10th District President 2016-2017

The American Legion Family lost a member of our family. She was a past 10th District Honorary Junior President and a member of the Delano American Legion Auxiliary. Kassandra Sage is the sister of our current Honorary District Junior President Megan Bruzek.



Kassandra Lynn Sage age 19 of Delano died in an automobile accident on Wednesday, August 10, 2016 and joined her Lord and Savior. She was born March 10, 1997 to Gordon Raymond Sage and Joyelle Lea Kreinke.

Kassandra loved the outdoors and to dress up. She had a hobby of working on vehicles and kissing fish. She was an avid hunter and fisherman. She loved spending time with family and friends. She had a huge heart and great sense of humor. She loved to make people happy.

Please lift their whole family up in prayers.

Heavenly Father, we come You to lift up this tragic loss of life and pray that You would draw very close to those that have been left behind and are in grief and disbelief. And, we pray that You would draw very close to all whose spirits are mourning about this tragic loss of life.

Lord draw very close to those that are broken-hearted, confused needy or in any way afflicted by what has happened and give them Your peace and hope in their hearts.

Comfort each one with Your love, strengthen each one by Your grace, draw close to those whose hearts are breaking and may each one lean on You and take their hope and strength from You - Whom to know is life eternal – this we ask in

Jesus name –

Amen

Prayer for September

Most gracious Lord, Your love extends beyond the circumference of the earth into the vast universe and beyond. There is not one single thing that you have created that cannot attest to Your love. Your love was shown on the cross. Your love was shown to me when you rescued me from the threshold of hell. You ransomed me from all of my iniquity and I am so thankful, Father. You love me in spite of all of my shortcomings. Father I pray that you find me faithful as I extend Your love onto those who hurt me also. May I always be ready to show love to anyone who does any injustice against me because You have shown your merciful love to me. Thank you for your love! Amen

Tamara Opland, 10th District Chaplain 2016-2017

Hello, Welcome to the 2016-2017 Auxiliary membership year! Gone are the goals increasing Unit membership by 11% and 21%. This year is all about increasing member experience! My membership Theme: Make time – help a Veteran, Active duty military, their family, and the Community: Join the pack!



National Goal: All officers at all levels renewed before September 1, 2016

Department Goals:

- The goal for Units with 100 or less members on July 31, 2016 will be to increase their membership number by two.
- The goal for Units with more than 100 members on July 31, 2016 will be to increase their membership number by four.

Goal Dates are: September 1 – 50%, December 1 – 60%, February 1 – 70%, March 1 – 80%, May 1 – 90%, and July 1 – 100%.

Please do not hold your membership for a Rally because it will not count toward the goal! In order to meet the goals, we must send in membership as we receive it.

YOUR GOAL: If you had 100 members or less on July 31, 2016 then your goal is to increase your membership number by 2. If you had more than 100 members on July 31, 2016 then your goal is to increase your membership number by 4.

District Awards / incentives

Units will receive a printed framed Certificate for making goal.



Units will also be entered into a drawing to win one of 5 Flag clocks

The Co-Captain with the highest percentage of goal will win an American Flag Clock.

Thank you,

Jody Hassing

10th District Membership

TENTH DISTRICT PAST PRESIDENTS PARLEY

The 2016-2017 District Past Presidents Parley Fall meeting will be held on Saturday, October 1, 2016, beginning at noon, at Rudolph Priebe American Legion Post 172, 260 4th Ave SE, Osseo. We will order from their lunch menu and follow with our meeting, which will include the initiations of Donna Redepenning and Dawne Juhl. Please call me at 763-221-1331 to confirm your attendance. I look forward to seeing you there.

Flora Ellefson

Past Presidents Parley Chairman

DONATION REQUESTS

At the District Fall Executive Committee, it was approved once again to solicit Units for donations for the District President's project, the Honorary District Junior President's project, the St. Cloud and Minneapolis Healthcare Activities. Please send your appropriately, ear-marked donations to District Patty Gilbertson (address on front page).

TENTH DISTRICT MEMBERS SERVING ON DEPARTMENT AND NATIONAL LEVEL 2016-2017

DEPARTMENT:

Carol Kottom – President

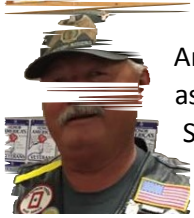
Judy Stein – Chaplain

Donna Redepenning – Aux. Emergency Fund
Robin Dorf - Leadership
Diane Sullivan – Brain Science
Chris Ronning – Past Presidents Parley

Pam Hoshal – Junior Activities
Bev Otterness – Advisory Board/Finance Chairman
Peggy Tesdahl – Girls State Director

NATIONAL

Peggy Tesdahl – Vice Chairman Public Relations
Chris Ronning – Northwestern Divisional Children and Youth Chairman
Tamara Opland – Northwestern Division Membership Chairman



First off I like to bring greeting as your American Legion Riders 10th District Director again for this new American Legion 2016-2017 year. Next I would like to Thank Bob Locker for the CYA of my August Article, as he stated I was a little busy riding around Minnesota raising Donations for The American Legion Legacy Scholarship Fund. We put on 541 miles on the 1st weekend and 651 miles for the north run. Making 1192 miles from Kick stand up to Kick stand down and not counting the miles from home to start and ending to home.

We have 22 ALR Chapters that I know of in the 10th District. Some are very active at their Post Home and some not so much. Get to know your American Legion Riders. They are doing great things in their communities besides coming together for the Kids of our Fallon Heroes. They are raising thousands of Dollars for our Veterans and their Families along with The American Legion Family besides the 117,000 + dollars for The American Legion Scholarship Fund. Well that's it for now. I'll try to do a better job of keeping you informed with these news articles. Again Thank you to The American Legion Family

Legion, Auxiliary, Sons, and the ALR
Riding with a Smile
10th District ALR Director,

Steve "Sully" Sullivan



Thank you 10th District Legionnaires and Auxiliary members that took the time to say goodbye to Allen. He loved his American Legion and his Maple Lake Post #131. Thank you to the 10th District Past Commanders for the beautiful plant. It is with sadness to say goodbye. He loved you all. God Bless America & God Bless all of you for your kindness through his 42 years. From the Family of Allen Carie, Doris, James and John.

Thank you to all the members of the 10th District American Legion Family for your condolences and sympathy at the time of the death of husband Duane Kropuenske and Step-father. He was a member only a short time but he learned to love each of you very quickly. Linda Kropuenske, Korry Thompson, the families of Kirk Thompson & Calvin Thompson.

Notes from the Secretary

There is a major change that you should be aware of and that is that the Department is going to begin putting out the Unit Mailing on a bi-monthly basis. This, undoubtedly, will impact the District Newsletter as well. The District Newsletter may not have enough information to continue to be published on a monthly basis as it states in the standing rules. We will continue to work on a month-to-month basis to be remain informative and cost effective. Articles for the newsletter are due on the 15th of the month. Please note that an email that will be passed on from secretary to secretary, so please get this added to your contacts: mnala.10th.sec@gmail.com

Folder hand-out will be at the Legionville Rally, please pass the word.

Linda Kropuenske, Secretary

2016-2017 Rally Schedule (subject to change)

2016

Saturday, September 10 th	2:00 pm 3:00-4:00 pm 4:30 pm	Legionville 10 th District Membership Rally Legionville Department Harvest Rally Program dinner follows (advance tickets)
Late September/Early October	TBD	8 th & 10 th District Rally
October 28-20		Fall Conference – Marshall MN
Saturday, November 12 th	2:00 pm	10 th District Membership Rally – Milaca Post #178
Saturday, December 3 rd	3:00-4:30 pm 5:00	Turn-in Department Pearl Harbor Rally – Waite Park Program dinner follows (advance tickets)
Saturday, December 17 th	2:00 pm	10 th District Christmas Rally – Buffalo Post #270

2017

Saturday, January 7 th	9:00 am	10 th District Mid-Winter Conference – Anoka #102
January 27-28	TBD	Snowmobile Rally – Location TBD
February 2017		National Commander Tour
Saturday, February 4 th	1:00-2:00 pm 2:30	Turn-in Department Sweetheart Rally – New Prague Program
Thursday, February 18 th	TBD	10 th District Sweetheart Rally – Location TBD
Saturday, March 4 th	3:00-4:30 pm 5:00 pm	Turn-in Department Appreciation Rally – Location TBD Program dinner follows (advance tickets)
March 18 th or 19 th	TBD	10 th District St. Patrick's Day Rally – Fridley #303
Saturday, March 25 th	TBD	Dept. President Carol Kottom Testimonial – Buffalo #270
Saturday, April 1 st	TBD	Department Spring Rally – TBD
Saturday, April 15 th	4:00 pm	Dist. President Linda Deschene Testimonial – Osseo #172
Saturday, April 22 nd	Tentative	Dist. Commander Bonnie Hanson Testimonial – TBD
May 6	TBD	Dept. Commander Denise Milton Testimonial – Mahnomen Shooting Star Casino
May	TBD	10 th District Convention – TBD
May 19-20		Poppy Days
July 13-15		Department Convention – Mahnomen, Shooting Star Casino

**10th District American Legion Auxiliary
Profit & Loss Budget vs. Actual
August 2015 through July 2016**

	<u>Aug '15 - Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
District President's Project	7,510.00			
Interest Income - Cash Mgmt	162.32			
Junior Dues	129.00			
Junior President Project	680.00			
Senior Dues	7,785.00	8,762.00	-977.00	88.8%
Silent Auction	314.00			
VA Social Activities	1,150.00			
Total Income	17,730.32	8,762.00	8,968.32	202.4%
Expense				
Annual Dues - Servicemen's Ctr	0.00	10.00	-10.00	0.0%
Bank Check Printing	0.00	30.00	-30.00	0.0%
Corsages(Dept conv)	54.75	40.00	14.75	136.9%
Creative Arts Festival	314.00			
Department President's Gift	0.00	35.00	-35.00	0.0%
Dept Parade Expenses	65.85	70.00	-4.15	94.1%
Dept Pres. Project	500.00			
Dispatch Subscription	15.00	15.00	0.00	100.0%
Dist Newsletter & Postage	1,027.01	2,200.00	-1,172.99	46.7%
Dist Pres Travel Allotment	1,920.00	1,920.00	0.00	100.0%
District Past President's Pin	440.90	425.00	15.90	103.7%
District Pres exp to Nat'l Conv	1,335.00	1,500.00	-165.00	89.0%
District Pres. Project	8,010.00			
Junior Pres. Project	780.00			
Legacy Fund	200.00			
Legionville	200.00			
Membership Supplies	0.00	300.00	-300.00	0.0%
Memory Book Materials	0.00	150.00	-150.00	0.0%
Mileage (Exec & Fin Comm)	299.20	700.00	-400.80	42.7%
Miscellaneous Exp (Pin/Badges)	0.00	300.00	-300.00	0.0%
Nat'l Delegate Expense	100.00			
Poppy Prizes	40.00	80.00	-40.00	50.0%
Postage (Pres, Sec, Treas)	9.80	50.00	-40.20	19.6%
Secretary Allowance	125.00	125.00	0.00	100.0%
Supplies	0.00	100.00	-100.00	0.0%
Treasurer Allowance	75.00	75.00	0.00	100.0%
VA Activities				
Total Expense	1,200.00			
	16,711.51	8,125.00	8,586.51	205.7%
Net Income	1,018.81	637.00	381.81	159.9%

**TENTH DISTRICT AMERICAN LEGION AUXILIARY
CONSTITUTION, BY-LAWS AND STANDING RULES**

Revised May 2016

OFFICERS AND ELECTIONS

1. The officers of this District shall be President, First Vice President, Second Vice President, Secretary, Treasurer, Chaplain, Historian, Sergeant-at-Arms, Parliamentarian and two Executive Committee Members.
2. The following officers shall be elected annually at the District Convention: President, First Vice President, Second Vice President, and two Executive Committee Members. These officers shall not succeed themselves after serving one full term, with the exception of the two Executive Committee Members, who may serve two consecutive terms in that office.
3. The following officers shall be appointed by the District President, subject to the approval of the District Executive Committee: Secretary, Treasurer, Chaplain, Historian, Parliamentarian and Sergeant-At-Arms. There shall be no more than two appointed officers from any one Unit.
4. No Unit shall endorse more than one candidate for an elective office. Any member may be nominated from the floor.
5. The candidate for District President shall be allowed to choose her chairmen and committees as of sixty (60) days prior to District Convention. The letter to the potential person(s) shall include the phrase "if I am elected".
6. No member shall serve as chairman of the same committee or in the same appointed position for more than three years consecutively, excluding the District Treasurer and Membership Co-Captains, District Secretary and VA Social activities.
7. Nominations shall be held during the first business session of the convention. The President shall call for nominations from the floor.
8. The election of District officers shall be by ballot, and when there is no opposition, voting may be by voice vote. The Judge of Elections and tellers shall be in charge of voting. Polls shall be open at the times designated in the Convention Rules.

ADMINISTRATION

1. The administrative power of this District between conventions shall be vested in the District President and the Executive Committee. All non-budgeted expenditures shall be approved by the Finance Committee. These non-budgeted expenditures are not to exceed \$100.00.
2. The District Executive Committee shall consist of seven (7) persons, namely: President, Vice President, Second Vice President, Secretary, retiring President, and two elected Committee members. Four members shall constitute a quorum. (This is stated in the District Constitution and inserted for reference only.)
3. The District Executive Committee shall meet twice during the fiscal year. The first meeting shall be called following the Department Executive Committee Workshop meetings, but no later than September 15th. The Executive Committee shall meet again prior to the District Convention.
4. "Roberts Rules of Order" (newly revised) shall prevail in matters not covered by the Constitution, By-Laws and Standing Rules of the Tenth District or by the District Constitution.

DUTIES OF OFFICERS

1. The District President shall preside at the District Convention, Executive Committee meetings, Mid-Winter Conference and District caucuses at the Department Convention.
2. The District President shall appoint officers, chairmen, committee members and directors with the approval of the District Executive Committee.
3. A minimum of nine (9) monthly bulletins shall be issued by the President. The bulletin shall be mailed or sent electronically not later than the 25th of the month to all District Officers, Past District Presidents, District Chairmen, Committee Members, Special Appointments, Directors, Unit Presidents, Unit Secretaries, District Honorary Junior President, Junior Activities Chairmen (of active Units), District Commander, District Adjutant, District S.A.L. Commander and Adjutant, District Legion Riders Director and District Legion Riders Secretary, the other 9 District Presidents, and the Department Auxiliary Office. The American Legion website shall receive all bulletins excluding personal information.
4. The President shall be responsible for assembling and issuing a Book of Annual Reports. This book shall be distributed to officers, chairmen, committee members, special appointments, directors, Unit Presidents, Past District

Presidents, District Honorary Junior President, District Commander and Adjutant, the District S.A.L. Commander and Adjutant and District Legion Riders Director and District Legion Riders Secretary. A Book of Annual Reports shall be given to the Department President, Department Commander and Detachment Commander if they attend the 10th District Convention. All platform guests and/or registered attendees may receive a Book of Annual Reports at the discretion of the District President.

5. When the District President is invited to attend a Unit a second time, other than when the Unit has been asked to entertain a District function, she shall be reimbursed for her travel by the Unit.
6. The 1st Vice District President shall appoint a second member to the Junior Activities committee, who will serve as chairman her second year.
7. The District President shall appoint a Chairman, subject to the approval of the Executive Committee at the first official Executive Committee meeting, for each of the following programs: Americanism, Auxiliary Emergency Fund, Children and Youth, Community Service, Education, Girls State/Girls County, Junior Activities, Legislation, Leadership Development, Membership, Memorial, Music, National Security, Past Presidents Parley, Poppy, Public Relations. She shall appoint a Veterans Affairs and Rehabilitation Chairman and Service to Veterans Chairman. A Veterans Administration Social Activities (VASA) Committee of two (2) members for the Minneapolis VA Health Care System and of two (2) members for the St. Cloud VA Health Care System shall be included with the Veterans Affairs and Rehabilitation Committee. A representative to the Armed Forces Service Center shall be appointed. The District President shall appoint an advisor who is a Past District President. The District President shall appoint a member to compile the Memory Book. This book shall be presented to the District President at the termination of her office. The Past Presidents Parley Chairman shall serve in the order in which she served as District President. Should the Past President opt to hold a different position in the District when it is her turn to serve as Parley Chairman, the next available Past President will serve as Parley Chairman and the "missed" Past President will fall back in line for Parley Chairman.
8. The District Vice Presidents shall perform such duties as requested of them by the District President.
9. The District Secretary shall record the minutes of the Executive Committee meetings, the District Convention and Department Convention caucus meetings.
10. The Secretary, First and Second Vice Presidents and the Parliamentarian are to take notes on their convention script, for the use of the Secretary to make the official copy of the District Convention minutes.
11. A three member minutes reading committee consisting of the Secretary, Second Vice President and Parliamentarian will read the minutes of the District Convention and check for accuracy before submitting them as the official minutes of the convention. Minutes should be read within 2 weeks of the District Convention.
12. The District Treasurer shall be responsible for all funds of the District. She shall pay all bills for which she has received receipts and a voucher signed by the District President. The treasurer shall prepare the annual statement to be included in the September bulletin. She shall present the checkbook, voucher ledger, canceled checks and annual financial report for audit. The District Treasurer shall purchase a Past District President's pin and a Past District Honorary Junior President's pin immediately following the fall Executive Committee meeting.
13. The Historian shall write a history of Tenth District Activities. These histories shall be kept in a History Book, which shall be permanent property of the District. A copy of the history shall be furnished to the District President.
14. The Chaplain shall be responsible for prayers at Mid-Winter Conference, District Convention and other events as requested by the District President. A memorial card shall be sent to the family upon the death of a current 10th District Officer, Chairman, Director or Special Appointment.
15. All district materials, equipment and records, except convention minutes, material, shall be located and verified with the permanent District inventory by the outgoing District President and presented to the incoming District President within fourteen (14) days following the Department Convention.

CHAIRMAN AND COMMITTEES

1. A Unit shall have no more than three (3) District chairmen within its membership other than a District officer and/or Past District President.
2. No member shall be appointed to more than one position as chairman, director, special appointment, or committee member, excluding elected positions, for the same year.
3. The Finance Committee shall consist of three (3) members, two (2) of whom shall be Past District Presidents. The District President shall appoint one (1) member to this rotating committee each year and the member serving her third year shall be the chairman. The Finance Committee shall serve as the Audit Committee and shall audit the

District financial records within fourteen (14) days following the Department Convention. This committee shall meet the same day as the Executive Committee meeting in the fall of the year. The District President may call any other meetings she deems necessary.

4. The Constitution, By-Laws and Standing Rules Committee shall consist of three (3) members, two (2) of whom shall be Past District Presidents. The District President shall appoint one (1) member to this rotating committee each year and the member serving her third year shall be the chairman.
5. Each District Chairman shall be responsible for the judging and selecting of the award recipients for her respective committee.
6. The Chaplain shall serve as Memorial Chairman.
7. Each District Chairman shall be responsible for preparing a report for the Book of Annual Reports, as well as other duties as assigned by the District President, which may include conducting her District Convention Committee Meeting and attending the Department Convention Committee meeting for her program..
8. The Americanism Chairman shall be in charge of the processional for the District Junior Conference. The Americanism Chairman, assisted by the District Sergeant-at-Arms, shall be in charge of the processional for the District Convention. These processionals must meet with the approval of the District President.
9. The Past Presidents Parley Chairman, upon the death of a Past President, shall contact the family of the deceased, and if a memorial service is desired shall be responsible for the arrangements assisted by the Past Presidents Parley Chaplain. She shall be responsible at District Convention for a Past President's Memorial Service with the assistance of the past Presidents Parley Chaplain.

FINANCE

1. The Finance Committee shall be responsible for compiling the annual budget and the supervision of the District funds with the approval of the Executive Committee.
2. The revenue of this District shall be the District dues, plus the interest earned. The annual budget shall be based on 97% of the previous year's revenue.
3. The District dues shall be \$1.50 per member based on the previous year's membership effective with the 2010-2011 Auxiliary year. District dues shall be paid by December 31st. A Unit that has not paid their members' dues thirty (30) days prior to the District Convention will forfeit their members voting privileges, flag carrying honors and eligibility for trophies and awards.
4. The Finance Committee shall be authorized to budget five hundred dollars (\$500) per year, if required, from the General Fund for operation expenses until a balance equal to one year's operating expenses remains in the General Fund. One year's operating expenses will be equivalent to 110% of the average of the last three (3) years expenditures.
5. The President, Treasurer and Finance Chairmen's' names shall be placed on file at all financial institutions holding District 10 Auxiliary accounts for access to the financial information and for necessary financial transactions.
6. The District President shall receive one hundred sixty dollars (\$160) monthly for twelve (12) months, August through July.
7. The District Secretary shall receive one hundred and twenty-five dollars (\$125) for expenses.
8. The District Treasurer shall receive seventy-five dollars (\$75) for miscellaneous expenses.
9. Mileage in the same amount as allowed by the Department American Legion Auxiliary be allowed per mile, round trip, for the Executive Committee, Parliamentarian, Treasurer and District Advisor to attend two (2) Executive committee meetings per year. Finance Committee members shall be allowed the same mileage as the Executive Committee when requested to meet. The Audit Committee and the Constitution, By-Laws and Standing Rules Committee shall be allowed the same mileage as the Executive Committee for one (1) meeting, when requested to meet. When the Audit Committee requests the Treasurer to attend their meeting, she will be allowed the same mileage as the committee members. These meetings must be held within the 10th District to receive mileage reimbursement.
10. The sum of \$300.00 shall be budgeted annually for the Miscellaneous Fund to be used at the discretion of the Executive Committee.
11. A gift (keeping within the budget) shall be purchased for the Department President to be presented when she visits the District Convention.
12. Any officer or chairman who loses a pin or chairman's badge supplied by the District shall be financially responsible for replacement.

13. A Past District President's pin shall be presented to the District President. A Past District Honorary Junior President's pin shall be presented to the Honorary District Junior President at the close of her conference.
14. The District properties will be itemized on the Tenth District Inventory listing. The inventory list and all properties shall be transferred from the outgoing District President to the incoming District President no later than 14 days following the Department Convention. This listing will be verified each year by the District President and will be presented by the District President at the first District Executive Committee meeting for record purposes. The properties shall be the responsibility of the President. Properties transferred to a chairman, committee member, special appointee or other member of the District, shall be signed over to said member and will become the responsibility of said member.
15. All requests for solicitation of funds from Units by District Officers, Chairmen, or Committee Members must be presented to both the Finance and Executive Committees for consideration. The solicitation of funds must have the approval of the Executive Committee.
16. A copy of the annual financial statement of the District shall be attached to the convention minutes for permanent record.
17. The District President and President-elect shall be delegates to the National Convention. The District President-elect shall attend at the expense of the District. The District shall allow the same amount as allowed by Department. If the District President-elect is unable to attend the District First Vice President-elect shall attend and receive the same expense allowance, provided that she is an elected delegate or alternate. A delegate shall not receive expense allowance from more than one (1) source.
18. A National Convention fund was established from a monetary gift. District delegates to the National Convention, not funded in any other way, shall receive a \$100.00 stipend per person from this interest bearing account provided they attend the sessions at the National Convention. The amount of this stipend is not to ever exceed \$100.00 per person (effective 2006-2007).
19. A maximum balance of one thousand two hundred dollars (\$1,200.00) is to be left in the VA Social Activities account. The previous yearly donations be designated for the Minneapolis VAHCS and St. Cloud VAHCS accounts equally and be disbursed before the Department Convention. If excess funds are available, the funds should be designated for the Minneapolis VAHCS and the St. Cloud VAHCS equally with the approval of the Executive Committee.
20. Each Tenth District Unit shall pay three (\$3.00) Junior dues per year for the Tenth District Junior Conference expenses and a Junior Activities Account shall be maintained in the District Financial records.
21. The Junior Activities Chairman and Co-Chairman, along with the District Honorary Junior President, shall prepare a proposed budget and present this to the Finance Committee prior to the budget meeting in the Fall.
22. All Junior non-budgeted expenditures shall be presented to the District Finance Committee and the District Executive Committee for their approval prior to the expenditure.

DISTRICT CONVENTION

1. The Call to Convention shall be published at least thirty (30) days prior to the District convention.
2. The District President shall appoint a Credentials Committee of three (3), a Convention Rules Committee of three (3), a Resolutions Committee of three (3), a judge of election and three (3) tellers, timekeepers, pages and a Distinguished Guest Chairman, who shall be the District Junior Past President.
3. The District shall pay for the preparation and distribution of the Call to Convention and the official ballots for the election of officers.
4. The District President, District Secretary, Parliamentarian, Treasurer, Chaplain, Sergeant-at-Arms, and members of the Executive Committee shall be allowed mileage in the same amount as allowed by the Department American Legion Auxiliary per mile for one (1) round trip to the District Convention.
5. Tenth District Convention Host Courtesies:
 - a) Convention host shall provide free registration to the District President and District Secretary.
 - b) Convention host shall offer complimentary tickets to the convention banquet for the District President and guest and the District Secretary and guest.
 - c) The Convention host or the district will reserve and pay the cost of two (2) motel rooms for one night: one room for the District President and one room for the District Secretary for the exclusive use of the designated officers.
 - d) Should the Department President or her representative attend the District Convention, one meal will be provided without charge.

- e) Decorations for the convention hall and a corsage for the District President are to be provided by the convention host.
 - f) The convention host will appoint a Unit Distinguished Guest Chairman who will coordinate with the District Distinguished Guest Chairman, to assure necessary courtesies.
 - g) The Convention Host shall be responsible for furnishing a piano for the entire convention, including the installation, and a pianist for the convention sessions, excluding the installation.
6. Delegate strength for Units shall be determined as of the Unit membership thirty (30) days prior to District Convention.
 7. The first Unit to reach goal shall have the honor of carrying the District American flag, and the second Unit to reach goal shall have the honor of carrying the District Auxiliary banner at the District Convention session providing their District dues have been paid in accordance with the Finance section rule #3. If these Units are not able to attend the convention, alternate Units will be contacted in the order in which they reached goal. Once all Units have been contacted, the President shall, at her discretion, appoint two people to carry the flags.
 8. Candidates for District Offices shall not be allowed to campaign at Unit meetings, hold open houses or to hand out campaign favors. Qualification brochures may be mailed to the individual Units by the candidates seeking office. Qualification brochures and signs (outside the general assembly when permitted by the facility) will be permitted at the convention.
 9. Candidates for District Offices will be expected to abide by the Guidelines for Candidates seeking District Office. The Guidelines for Candidates will be published along with the District Constitution, By-Laws and Standing Rules in the District Newsletter and may be obtained from the current District President.

CANDIDATES FOR DEPARTMENT AND NATIONAL OFFICE

A candidate for Department or National Office will be welcome to visit our District as she chooses. The candidate may address the District members only on one occasion such as District Membership Rallies, Mid-Winter Conference or District Convention. Her campaign speech must not exceed three (3) minutes.

DEPARTMENT CONVENTION

The Second Vice President shall purchase (keeping within budget) either a fresh or silk corsage for the incoming President and the Outgoing President, to be presented at the first caucus meeting.

TROPHIES AND AWARDS

1. Traveling trophies are the property of the District. The Unit shall be responsible for damage or lost trophies.
2. Units winning a traveling trophy shall be responsible for returning the trophy at least one month prior to the District Convention. The two (2) Executive Committee members shall be responsible for collection of the Trophies and Awards. A trophy not awarded shall remain with the District properties.
3. Suggestions for rules may be made by the Unit or person presenting the trophy. However, the Executive Committee shall make the final determination. Suggested judging categories shall be Unit membership under 150 and 150 and over.
4. Trophies shall be retired when the engraving plate has been filled. However, the person or Unit that presented the trophy will have the option to replace it. Retired trophies shall be returned to the person or Unit that originally presented it to the District.
5. All new and replacement trophies shall be presented to the District with the new donor nameplate attached.
6. The Chairman for the Auxiliary Emergency Fund, Leadership, Membership, Past Presidents Parley and Music may develop a report form or request a narrative, to be completed by each Unit Chairman and that the time restrictions be the same as the Department of Minnesota Annual reports.
7. The trust of Margaret Kay Bargman donated the sum of \$500 to the 10th District American Legion Auxiliary Department of Minnesota. The sum is to be used for the continuation of the Bargman Public Relations Trophy. It is to be used solely for this purpose. The sum is to be placed in an interest bearing account and be used for the trophy as needed.

AMENDMENTS

1. These Constitution, By-Laws and Standing Rules may be amended at any District Convention by a majority vote of the accredited delegates present, providing the proposed amendments shall have been read at such Convention.

2. Necessary amendments presented by the Standing Rules Committee may be adopted by a two-thirds (2/3) affirmative vote of the convention body.
3. Amendments to these Constitution, By-Laws and Standing Rules shall become effective at the close of the Department Convention.

GUIDELINES FOR CANDIDATES SEEKING DISTRICT OFFICE

1. Letters of Endorsement
 - A. Should be submitted to the District President and signed by the Unit President or Secretary.
 - B. Should include the eligibility of the candidate seeking office
 - C. Should include offices (elected and appointed), chairmanships and special appointments held on the Unit, District, Department and National levels
 - D. May include any involvement in the candidate's local community.
 - E. Should be concise.
 - F. Should be a one-page typewritten format.
2. If the candidate seeking office chooses to run without a Unit endorsement, she may submit a letter announcing her candidacy to the District President. The letter announcing her candidacy should contain the same information as an endorsement.
3. The letters shall be copy ready and published in the District Newsletter exactly as submitted by the Unit or candidate.
 - A. It is not the responsibility of the District President or Secretary to make any changes to the letter without prior approval of the candidate including spelling errors.
 - B. The publication of the endorsement/letter in the District Newsletter will be at the expense of the District.
4. Candidates seeking office should be acknowledged at all District functions including, but not limited to, rallies, Mid-Winter Conference and District Convention.
5. Nominating Speech:
 - A. The nominating speech shall be limited to 2 (two) minutes.
 - B. The person to read the nominating speech at District Convention is chosen by the candidate seeking office and does not have to be a member of the candidate's Unit and can be a junior member.
 - C. The person chosen to place the candidate's name in nomination must be an Auxiliary delegate to the District Convention and must conclude the nomination by placing the candidate's name in nomination for the appropriate office (i.e. Madam President, I place in nomination, the name of Sally Jones for the office of 10th District Executive Committee for the 1999-2000 Auxiliary year.).
 - D. After the District President has closed nominations at the District Convention, candidates are allowed up to 2 (two) minutes to speak to the Convention body.
 - E. Candidates will be allowed equal time to speak to the Auxiliary sessions at Mid-Winter Conference to request their support. Time allowed at Mid-Winter Conference will be at the discretion of the District President.
 - F. The cost of the qualification brochures and signs is the expense of the candidate seeking office except for publication of the endorsement/letter in the District Newsletter.
6. Qualification brochures may be mailed to the individual Units as stated in the Standing Rules and may be distributed at the District Mid-Winter Conference and District Convention.
7. Campaign signs may be posted at District Convention outside the general assembly, if permitted by the facility.
8. A candidate may visit any Unit to which she has been invited or has been requested to attend by the current District President.
 - A. If the candidate is invited or has been requested to attend by the current District President, and is introduced as a candidate, that is acceptable but should not be encouraged by the candidate.
 - B. The candidate may not speak to the assembly to request their support and/or vote.
 - C. The Unit should not be contacted or be requested to invite the candidate seeking office.
 - D. The Standing Rules will prevail.
 - E. It is the responsibility of the candidate to use good judgement when seeking an office. When in doubt, a candidate seeking office should contact the current District President, District Parliamentarian, and/or District Advisor for clarification before proceeding.

These Guidelines may be changed, updated or amended by the District Executive Committee and approved by the general assembly at District Convention.

Evelyn Star (Mrs. James E.) Chairman. Opal Stokes (Mrs. Leo) Vice Chairman, Lavon Ginter, Member

**DEPARTMENT OF MINNESOTA
TENTH DISTRICT AMERICAN LEGION AUXILIARY OFFICERS
2016-2017**

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**DEPARTMENT OF MINNESOTA
TENTH DISTRICT AMERICAN LEGION AUXILIARY CHAIRMEN & COMMITTEE
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2016-2017**

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TENTH DISTRICT AMERICAN LEGION AUXILIARY CHAIRMEN & COMMITTEE
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2016-2017

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TENTH DISTRICT AMERICAN LEGION AUXILIARY CHAIRMEN & COMMITTEE
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2016-2017**

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***This list is to be used for 10th District Auxiliary Business
and should not be used in for personal or business gain**
(per 10th District Executive Committee action 1996-1997)*